

City of Mesa Library Advisory Board Meeting

Date: March 19, 2019
Time: 5:30 p.m.
Location: Mesa Public Library
Dobson Ranch Branch Library, Meeting Room
2425 S. Dobson Rd
Mesa, AZ 85202

Members Present

Joy Petroff
Alexis Ross, *Vice Chair*
Steven Miner
Megan Sterling
Pamela Rineholt

Staff Present

Heather Wolf
Anna Mathews
Polly Bonnett
Joyce Abbott
Tony Garvey

Members Absent

Cindy Smith, *Chair*
Sheila Byrne
Irene Frklich
Nathaniel Wadsworth

Guests Present

AGENDA ITEM	DISCUSSION
Call to Order	Vice Chair Member, Alexis Ross, called the meeting for the City of Mesa Library Advisory Board to order at 5:39 p.m. on March 19, 2019.
Approval of January 15th meeting minutes	<p>The January 15th meeting minutes were moved by Megan Sterling and seconded by Pamela Rineholt. Upon the tabulation of votes for the meeting minutes, the results showed:</p> <p>AYES – Petroff, Ross, Sterling, Rineholt, and Miner NAYS – None</p>
Public Comments	There were no public comments.
Introductions, Recognitions, and Announcements	There were no introductions or recognitions. Director, Heather Wolf, shared with the Board that MPL received a generous donation by a lifelong Mesa Library User's estate, Bruce Nager, in the amount of \$9,563.09.
Library Director's Update	<p>Director, Heather Wolf, presented the Library Advisory Board with two PowerPoints, the Library's CIP presentation and the Library's Budget presentation.</p> <p>The CIP presentation updated the Board on the 3 approved bond projects: Main Children's Room renovations, Dobson THINKspot renovation, and the new Southeast Mesa Library branch. Heather explained the plans for each of the projects, the timelines, and the budget estimates. The Main and Dobson Projects are in the design phase right now, slated to be completed in June of 2020 with a total budget of \$3,000,000 between the two projects. The SE Mesa Branch will</p>

AGENDA ITEM **DISCUSSION**

begin design in 2 years, with an estimated project completion in FY23/24 and budgeted amount of \$16,500,000.

The Budget Presentation updated the Board on the Library’s current Budget as well as the Budget Requests that were made by the Library Services Department to City Management. The four requests were to increase the Children’s Collections budget, an additional Supervising Library Assistant at the Main Branch, a Full-time security officer at the Red Mountain Branch, and a new security camera system at Main and at Red Mountain. The Library is currently projected to spend less than the Department’s budgeted amount this year, with most of the savings coming from position vacancies within the department. Additionally, out of the four budget requests presented to City Management, 3 are still under consideration, and one was approved for implementation right away, a security guard full-time at the Red Mountain Branch Library.

During the presentation, Board Member Pamela Rineholt asked about the possibility of the Library using some of the budget savings on other projects during this fiscal year, so the money is not lost once the new fiscal year begins. Heather informed the Board that the Library is presenting a few options on how we could spend the money this fiscal year to the City Manager for his approval.

Identify items for future agendas

Management Assistant II, Tony Garvey, gave a brief update on the Library’s Strategic Planning. He thanked the Library Advisory Board for participating in a focus group and for taking the survey. Tony will give a more in-depth update on the strategic plan during the May meeting.

Heather hopes to have an update on the department budget requests and the bond projects at the May meeting.

Next Meeting Dates

May 21st, 2019 – Main Library, Board Room

Adjournment

Board member Joy Petroff moved & member Steven Miner seconded that the meeting be adjourned. The meeting was adjourned at 6:20pm.

Upon tabulation of votes, it showed:
AYES – Petroff, Ross, Sterling, Rineholt, and Miner
NAYS - None

The next meeting will be held on the 21st of May at 5:30 p.m. at the Main Library, Board Room.

Heather Wolf, Library Director signs for minutes